

Young Trustee Role Description

PSC Support is the only UK charity solely focused on improving the lives of people affected by PSC and funding PSC research. PSC affects people of all ages and for the first time we are looking for a Young Trustee to join our Board.

PSC Support is committed to increasing its equality, diversity and inclusion and believes that having a diverse Board that includes young people as Trustees enables this.

The role of Young Trustee is intended to give a young person (18-25 years) who may not otherwise consider themselves for a Trustee role, the opportunity to get involved. As a young person on the PSC Support Board of Trustees, you will not be expected to represent the young people. We are recruiting you for the experience and fresh perspective you bring as a young person.

We do not expect you to have experience of being a Trustee. You will receive mentoring and support to contribute as a full member of the Board over time. Support and training will be discussed and agreed with you based upon your needs and experience.

Trustees have the opportunity to contribute to discussions, identify key issues and provide advice, ideas and encouragement on various topics, all of which help PSC Support to achieve its vision and mission.

More information from [the Young Trustees Movement](#).

Vision and Mission

Our vision is to see a world without PSC.

Our mission is to improve the lives of people with primary sclerosing cholangitis in the following ways:

- **Research** - we will establish a pathway towards finding a cure or effective treatment for PSC.
- **Information and Support** - we will provide support and information to improve the quality of life and wellbeing of people affected by PSC.
- **Improving Care** - we will advocate for the highest standards of care for people living with PSC.

Responsibilities of all Trustees

As a Youth Trustee you will be mentored and supported to:

- Support and provide advice on PSC Support's purpose, vision, goals and activities.
- Approve operational strategies and policies, and monitor and evaluate their implementation.
- Oversee PSC Support's financial plans and budgets and monitor and evaluate progress.
- Ensure the effective and efficient administration of the organisation.
- Ensure that key risks are being identified, monitored and controlled effectively.
- Review and approve PSC Support's financial statements.
- Provide support and challenge to PSC Support's Chief Executive in the exercise of their delegated authority and affairs.
- Keep abreast of changes in PSC Support's operating environment.
- Contribute to regular reviews of PSC Support's own governance.
- Attend Board meetings, adequately prepared to contribute to discussions.
- Use independent judgement, acting legally and in good faith to promote and protect PSC Support's interests, to the exclusion of their own personal and/or any third party interests.
- Contribute to the broader promotion of PSC Support's objects, aims and reputation by applying your skills, expertise, knowledge and contacts.

Specific Duties

In addition to the above statutory duties, each Trustee should use any specific skills, knowledge or experience they have to help the Board of Trustees reach sound decisions. This may involve leading discussions, focusing on key issues, providing advice and

guidance on new initiatives, evaluation or other issues in which the Trustee has special expertise.

Qualities of all Trustees

- Willingness and ability to understand and accept their responsibilities and liabilities as trustees and to act in the best interests of the organisation.
- Ability to think creatively and strategically, exercise good, independent judgement and work effectively as a board member.
- Ability to work at a strategic level whilst understanding the detail and complexities of delivery, and the influencing skills needed to bring staff and stakeholders along with plans.
- Effective communication skills and willingness to participate actively in discussion.
- A strong personal commitment to equity, diversity and inclusion.
- Ability to analyse risks and opportunities, and take a balanced approach to both.
- Enthusiasm for our vision and mission.
- Long term commitment to PSC Support.
- Willingness to lead according to our values:
 - Transparency: we are transparent and accountable to all our stakeholders.
 - Together we're better: we work collaboratively with all our stakeholders to deliver the best outcomes for PSC patients.
 - Patient voice: patient involvement and contribution enables patients' voice to be heard in all aspects of our work.
 - Tenacity: we will never give up hope. We will never give up our search for a cure.
- Commitment to Nolan's seven principles of public life: selflessness, integrity, objectivity, accountability, openness, honesty and leadership.

Specific Qualities of a Young Trustee

- Willingness to learn
- Willingness to meet the minimum time requirement as well as contributing outside of Board meetings, through attending events and supporting staff where possible
- Integrity, vision and good independent judgement

- Ability to think creatively, make an individual contribution and work effectively as a member of a team to take decisions for the good of PSC Support
- Demonstrate passion, understanding and experience for PSC Support's work.

Time Commitment and Location

- The Board meets once a quarter (4 times a year) using virtual conferencing (1-2hours)
- The Board occasionally makes more urgent decisions by email
- Occasional emails from employees for Board for advice or to update on ongoing matters
- Meetings for strategic planning
- Some *ad hoc* committee work
- Papers are distributed one week in advance of meetings
- Trustees can claim out of pocket expenses incurred in travelling to meetings
- The term for a Trustee role is three years